Application for Enrollment

Date _____

Child's Information

First Name _____ Middle _____ Last _____
Street Address _____ Sex: M or F
City, State, Zip : _____ DOB ___/___/___
Name you prefer child to be called _____ 1st day is: _____
Height: _____ Weight: _____ Eye Color: _____ Hair color _____
Any distinguishing Marks _____
Allergies or Other Special Needs of Child _____
_____

Age Group* Infants Toddlers Pre-School (3yrs) Pre-K (4yrs)

Hour of Arrival _____ Hour of Departure _____

Mother/Guardian Information

Name _____ Middle _____ Last _____
Street Address _____
City _____ State _____ Zip _____ Home # _____
Employed By: _____ Work # _____
Work Address: _____ Cell # _____
Normal Work Hours _____ DOB: ___/___/___ Pager # _____

Father/Guardian Information

Name _____ Middle _____ Last _____
Street Address _____
City _____ State _____ Zip _____ Home # _____
Employed By _____ Work # _____
Work Address _____ Cell # _____
Normal Work Hours _____ DOB: ___/___/___ Pager _____

Parent(s) Marital Status (circle one) Married Single Separated Divorced Widowed

Sibling Information

Brother's Name _____ DOB ___/___/___
_____ DOB ___/___/___
_____ DOB ___/___/___
Sister's Name _____ DOB ___/___/___
_____ DOB ___/___/___
_____ DOB ___/___/___

Provider/Day Care Facility Name and Address:

CHILD'S FULL NAME: | SEX: ☐ Male ☐ Female

CHILD'S HOME ADDRESS: | DATE OF BIRTH: | HOME TELEPHONE NUMBER:

DATE OF ACCEPTANCE: | DATE OF DISCHARGE:

NAME OF PERSON APPLYING FOR CHILD: | ☐ Parent ☐ Guardian ☐ Caretaker ☐ Relative ☐ Other ____ | HOME TELEPHONE NUMBER: | DAYTIME TELEPHONE NUMBER:

ADDRESS OF PERSON LISTED ABOVE: (IF DIFFERENT FROM CHILD'S):

AGREEMENTS

I consent to the enrollment of the child listed above in this facility and have been advised of the policies regarding administration of medications, fees, transportation and the services provided by the facility, and the Office of Children and Family Services regulations under which it operates.

I give consent for my child to take part in neighborhood trips (i.e. library, park and playground) away from the facility under proper supervision. ☐ Yes ☐ No

In case of accident or injury, I authorize any and all emergency medical, dental, and /or surgical care and hospitalization advised by the physicians, surgeon or hospital (listed on the other side of this card) necessary for the proper health and well-being of my child. ☐ Yes ☐ No

I have provided information on my child's special needs (Allergies, Diet, Disabilities, and /or Medical Information) to the provider, as may be necessary to assist the facility in properly caring for my child in case of an emergency. ☐ Yes ☐ No

I agree to review and update this information whenever a change occurs and at least once every six months. ☐ Yes ☐ No

SIGNATURE – PARENT OR PERSON(S) LEGALLY RESPONSIBLE | DATE:

OCFS-LDSS-0792 (1/2005) REVERSE

Reviewed 2/2013

OCFS-LDSS-0792 (1/2005) FRONT

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES

DAY CARE REGISTRATION

PHOTO OF CHILD (Optional)

Child's Full Name:

Does your child have any allergies? ☐ Yes ☐ No

If Yes, what is your child allergic to?

Children who have special health care needs are those who have chronic physical, developmental, behavioral or emotional conditions expected to last 12 months or more and who also require health and related services of a type beyond that required by children generally. If your child does have special health care needs please discuss these with your child-care provider.

Child's Source of Medical Care/Primary Care Physician's Name: | Telephone Number:

Child's Source of Dental Care/Dentist's Name: | Telephone Number:

Name Of Medical Care Facility/Hospital: | Telephone Number:

Would you like information on Child Health Plus? ☐ Yes ☐ No

EMERGENCY DATA

RELATIONSHIP	CONTACT NAME	TELEPHONE NUMBER DURING CHILD CARE	OTHER TELEPHONE NUMBER (Check type)
			☐ Pager ☐ Cell ☐ Other
			☐ Pager ☐ Cell ☐ Other
			☐ Pager ☐ Cell ☐ Other
			☐ Pager ☐ Cell ☐ Other

Reviewed 2/2013